



Expression of Interest

Māori Representative - Nelson City Council Forestry Subcommittee

Position:	Māori Representative - Forestry Subcommittee
Location:	Whakatū Nelson
Remuneration:	\$7,000 per annum

Nelson City Council is seeking new membership to bring a te ao Māori view to the Council's decision-making processes. The Forestry Subcommittee was established to maintain oversight on all matters relating to the commercial forestry portfolio, including environmental and recreational issues.

The primary function of this role will be to contribute to the business of the subcommittee, including making recommendations to Council regarding the subcommittee's areas of responsibility and voting upon matters brought before the subcommittee.

Skills required include:

- Strong and effective communication and decision making skills.
- Ability to apply relevant and specialist technical capability to the role, as required by the subcommittee.
- Detailed understanding of Mātauranga Māori and ability to apply this knowledge to a broad range of issues.
- Proven experience in operating practices at a governance level in organisations with public accountability requirements.
- Working knowledge of Local Government processes, including the Local Government Act 2002, Standing Orders and Te Tiriti o Waitangi / The Treaty of Waitangi.

A full list of requirements and areas of responsibility is contained within the Nelson City Council Position Description overleaf.

Closing date for expressions of interest: 20th November 2021.

Appointment will be made by recommendation of the Te Waka a Māui Iwi Chairs Forum.

For enquiries and to apply in writing, please contact secretariat@twam.maori.nz

NELSON CITY COUNCIL
MĀORI REPRESENTATIVE POSITION DESCRIPTION
Forestry Subcommittee

Position Title	Māori Representative – Forestry Subcommittee
Date Created	May 2021
Remuneration	\$7,000 per annum
Responsible to	Forestry Subcommittee Chair and the Mayor
Accountability	Appointed members are subject to the Nelson City Council Members' Code of Conduct. All interests should be declared at least annually and as soon as possible following any changes, following the requirements of the Local Authorities (Members' Interests) Act 1968 and Accounting Standard PBE IPSAS 20 Related Party Disclosures.
Location	Whakatū Nelson

Background

The purpose of the Forestry Subcommittee is to:

- Maintain oversight (i.e. ensure that works are being undertaken in line with sound management practices) on all matters relating to the commercial forestry operational portfolio including environmental and recreational issues;
- Focus on effective management of forestry in conjunction with governance oversight; and
- To recommend decisions relating to the forestry activity to Council.

Primary Function

- The Māori Representative will contribute to the business of the subcommittee and will have voting powers on matters brought to the subcommittee.
- Actively participate in the business of the subcommittee, which includes making recommendations to Council regarding the subcommittee's Areas of Responsibility.

Areas of Responsibility

- All matters relating to the commercial forestry operational portfolio including environmental and recreational issues

Forestry Subcommittee Powers to Decide

In accordance with Council's Annual Plan and Long Term Plan:

- Approval of forestry and harvesting management strategy and plans
- Approval of the engagement of contractors/consultants and forestry tenders

Forestry Subcommittee Powers to Recommend to Council

Any actions relating to the oversight of all matters relating to the commercial forestry portfolio, falling outside the powers to decide, including:

- Approval of forestry related budgets; and
- Any other matters relating to continuing commercial forestry operations.

Advocacy Requirements

- Bringing a te ao Māori view to Council's decision-making processes;
- Balancing the need to advocate for specific interests against the needs of the wider community;
- Listening to the concerns of local residents and ratepayers on issues pertaining to the subcommittee;
- Maintaining contact with community representatives and other local stakeholders;
- Participating as required in any relevant informal community engagement with the local community and/or other organisations.
- To actively participate in Council seminars and events where active participation would support the purpose of the subcommittee.

Skills Requirements

- Strong and effective communication skills

- Competence and understanding of Council's needs relating to committee or subcommittee requirements
- Competence and understanding of the issues and risks facing the Council
- Ability to apply relevant and specialist technical capability to the role required by the subcommittee
- Ability to engage in effective relationships with the Council, Committee and Subcommittee on an ongoing basis over the term of the contract
- Proven experience in operating practices at a governance level in organisations with public accountability requirements, including those outlined in 'Governance requirements' below

Specialist Skills Requirements

- Detailed understanding of Mātauranga Māori and ability to apply this knowledge to a broad range of issues;
- Strong oral communication/debating skills and active listening skills;
- Sound decision-making skills;
- Ability to engage with the Mayor and subcommittee Chair and members;
- Working knowledge of Local Government processes including the Local Government Act 2002, Standing Orders and Te Tiriti o Waitangi / The Treaty of Waitangi¹;
- Ability to deal with imperfect information, complex issues or ambiguity;
- Skills and experience which are directly relevant to the delegations of the subcommittee to which the appointment has been made including:
 - Working knowledge of commercial, financial and legal matters with a focus on property
 - Ability to think strategically around complex matters within the Subcommittee delegation.

Governance Requirements

- Understanding and supporting principles of good governance in the subcommittee's decision-making processes;

¹ Although the Treaty is between Māori and the Crown, the Crown has made certain requirements to local government to meet its Treaty obligations through the Local Government Act 2002, and the Resource Management Act 1991.

- Balancing the need to advocate for specific interests against the needs of the wider community
- A commitment to promoting the long-term effectiveness of the committee or subcommittee and the Council
- Understanding and respecting the differing roles of Mayor, Deputy Mayor, Committee and Subcommittee Chairs and Councillors;
- Recognising that the governance role does not extend to operational matters or to the management of any implementation;
- Having a good understanding of the Council processes set out in the Standing Orders that determine how Council meetings are run;
- Developing and maintaining a working knowledge of Council services, management processes, and the powers, duties and constraints that fall under the subcommittee's delegated areas of responsibility;
- Ensuring familiarity with agendas and other Council reports before committee meetings;
- Being familiar with the statutory requirements of an external committee member including appropriate recordkeeping in accordance with the Public Records Act 2005 and the Local Government Official Information and Meetings Act 1987;
- Compliance with the Nelson City Council Code of Conduct adopted by the Council
- Identifying, being aware of and declaring as soon as they arise any potential personal conflicts of interest, whether of a pecuniary or non-pecuniary nature;
- Being aware of the need to maintain confidentiality of matters discussed by the subcommittee;

Functional Relationships

- Subcommittee Chair
- Nelson Mayor
- Subcommittee members
- Chief Executive and Senior Leadership Team
- Kaihautū, Manager Māori Partnerships
- Manager Governance and Support Services

Other Relationships

- Iwi Council Partnership Group
- Nelson City Council's Kaumātua
- Nelson City Council elected members
- Nelson City Council staff
- Whakatū iwi, hapū, whānau and marae
- Te Taihu leaders
- LGNZ Te Maruata Māori Committee